

CAPUCHIN EDUCATION BOARD

The Capuchin Board of Education (CEB) meeting was held on 29th of October 2008 at 09.00 a.m at Saccidananda, Rajajinagar, Bangalore. All the members are requested to attend the same without fail.

01. Prayer and welcome: The meeting was began with a short prayer by Fr Malcolm Sequiera and then Fr Provincial extended a warm welcomed to all the members

02. Minutes of the previous meeting: The secretary read the minutes of the previous meeting. The members felt that the report covered all the transactions of the day.

03. Short Reports from different schools:

- Sneha Jyothi School Pothnal: Fr Gerald Veigas present the report of the school. He was happy with the situation of the school. Hr expressed his apprehension about the school strength. Every year school strength is dwindling and coming down.
- St. Francis of Assisi School Chikodi: Fr George Monis, in his report presented the whole year programme of the school. Parents are happy with the introduction of computer education in the institution. However he too finds a problem of children leaving the school.
- St. Anthony's School Gangondanahalli: Fr Richard the principal, in his absence Fr Malcolm presented a written report of the school.
- Infant Jesus School Chickmagalur: Bro. Victor expressed in his report there are sufficient number of children to run the classes. He raised his concern towards some facilities in the coming year.

04. Organisation of School Ministry:

The Statutes of the Capuchin Education Board: The Text of the statues of the Capuchin Education Board is over. Very soon will be printed and distributed to all the principals.

- Service rule: The service rule, code of conducts for teachers are ready. They are in the press for printing. Soon be made available for the use.

05. Financial aspect:

- Working modalities of three account system: the president insisted to follow strictly the 3 accounting system.

- Monthly Budget: the president advised and members were ready to send the budget regularly in every month.

06. Updating the School Archives: the foremost priority of the Headmaster/ Principals is to update the school archives.

07. Informations to the CEB Secretariat: The secretary asked the headmaster/principals to furnish the Informations on the following points.

- School Calendars
- Teacher's information
- Student's Information
- Teacher Parents meeting minutes
- Staff meeting minutes

08. Any future Plans to be foreseen:

- Sneha Jyothi School Pothnal:
 1. Strength of the children to be increased.
 2. As far as possible qualified teachers are to be appointed.

- St. Francis of Assisi School Chikodi:

1. Building should be completed.
2. Land problem be solved
3. NO.C. is to be obtained from the State Government to begin the ICSE syllabus from academic year.

- St. Anthony's School Gangondanahalli: Permission to be renewed.
More concentration is to be given to raise the standard of the student

- Infant Jesus School Chickmagalur: Bro. Victor concretely said the building in Kadri Midri plot is to be ready for the coming academic year.

09. Perampally School Plan:

1. Land to be registered in the name of the Mangalore Capuchin Friars Minor Society.
2. Drawings are to be got ready of the Nursery Block
3. Application is to be send to the BEO, D.D.P.I.

10. Qualified Personnel for the School ministry: It is the concern of every member to prepare committed, qualified and able personnel for school ministry.

11. Concrete methods to increase the strength of the school: The principals are advised to meet the people, make some advertisement in the daily papers and in the news channel.

12. Making use the Darshan College Campus – Any Concrete plans: The president expressed the desire to start B.B.M. from the coming academic year.

13. Any other point with permission of the chair: Since there were no other points the meeting concluded.

14. Words from the Chair: The president urged the members to invest all their energy, talents and time to the school ministry. Above all he said to give percent concentration towards the ministry.

Fr Joachim D'Souza
Executive Secretary and Convener